

Main Office : 6/F., Ever Gain Centre, 43-57 Wang Wo Tsai Street, Tsuen Wan, N.T., Hong Kong

Tel : (852) 2716 5955 (General Office)

Fax : (852) 2362 0342 or 2765 6106

Tel : (852) 2942 0833 (Export Dept – U.S.A. & Far East Division)

(852) 29420729 – 30 (Export Dept – Europe Division)

Warehouse : Unit 9-11, 1/F., Airport Freight Forwarding Centre, 2 Chun Wan Road, Chep Lap Kok. Tel : (852) 2237 1672

SHIPPER NAME & ADDRESS	KC CODE :	ALSO NOTIFY	CODE :
CTC : TEL : FAX : E-mail address :		CTC : TEL : FAX : E-mail address :	

CONSIGNEE NAME & ADDRESS	CODE :	SPECIAL HANDLING INSTRUCTION
CTC : TEL : FAX : E-mail address :		a. House Bill deliver to (if different from SHIPPER) b. Invoice debit to (if different from SHIPPER) c. Others

AIRPORT OF DESTINATION	DECLARED VALUE OF CARRIAGE	DECLARED VALUE OF CUSTOMS	INSURANCE	SHIPPER'S COD	
NUMBER OF PACKAGE	PACKING (CARTON,PALLET OR OTHERS)	GROSS WEIGHT (KG / LB)	VOLUME WEIGHT (KG / LB)	CBM	FUMIGATION CERTIFICATE NO. (IF ANY)

MARKS & NUMBERS	NATURE OF GOODS	DIMENSIONS

DOCUMENT & CARGO DELIVERY STATUS :-		
DOCUMENT READY DATE & TIME	PICKUP / FAX / SELF-DELIVERY	PICKUP ADDRESS (if different from shipper)
CARGO READY DATE & TIME	PICKUP / SELF-DELIVERY	PICKUP ADDRESS (if different from shipper)

IF CARGO UNDER SELF-DELIVERY, PLEASE PROVIDE TRUCKER CONTACT DETAILS:-		
TRUCKER NAME :	VEHICLE NUMBER :	TRUCKER PHONE NUMBER :

PLEASE PUT "TICK" AS APPROPRIATE (Please instruct clearly for PREPAID or COLLECT, otherwise, all charges will be debt to shipper or supplier, thanks)

CHARGE ITEMS			DOCUMENTS TO BE ACCOMPANIED WITH AIRWAY BILL	
CHARGE DESCRIPTION	PREPAID	COLLECT	<input type="checkbox"/> Commercial Invoice <input type="checkbox"/> Customs Invoice <input type="checkbox"/> Proforma Invoice <input type="checkbox"/> Packing List <input type="checkbox"/> Declaration <input type="checkbox"/> Quota Statement <input type="checkbox"/> Others	<input type="checkbox"/> Export Licence <input type="checkbox"/> Certificate of Origin <input type="checkbox"/> Form "A" <input type="checkbox"/> Visa <input type="checkbox"/> Interim Footwear Invoice <input type="checkbox"/> Drop Ball Test Report
AIR FREIGHT CHARGE	<input type="checkbox"/>	<input type="checkbox"/>		
HKG LOCAL CHARGES	<input type="checkbox"/>	<input type="checkbox"/>		
AIRLINES COUNTER-SIGN	YES <input type="checkbox"/>	NO <input type="checkbox"/>		

SHIPPER'S SIGNATURE & CHOP	CONTACT PERSON OF SPEEDMARK
DATE	

*** Shipper must prepare export declaration within 14 days from shipment departure date by yourself.
 *** All business transaction are subject to the Company's Standard Trading conditions. A copy is available upon request or download from <http://www.speedmark.com.hk/download/standard trading conditions.pdf>

FOR OFFICIAL USE ONLY				
RESERVED HOUSE BILL NO.	MASTER BILL NO.	FLIGHT NO./DATE	APPROVAL TO (OK / PENDING / EXEMPT)	DOCUMENT CHECKED BY SPEEDMARK STAFF
SHK-				